



# CHILDCARE SERVICES AGREEMENT

## Part I.

### Personal Information

The following agreement is made between The Creative Kids Studio, LLC (hereafter referred to as Provider) and:

1. \_\_\_\_\_  
(Parent 1/ Legal Guardian) (Cell phone #) (Work phone #)

\_\_\_\_\_  
(Home address) (Business address) (E-mail)

2. \_\_\_\_\_  
(Parent 2/ Legal Guardian) (Cell phone #) (Work phone #)

\_\_\_\_\_  
(Home address) (Business address) (E-mail)

### For the care of:

3. \_\_\_\_\_  
(Child 1 Name) (Date of Birth) (Child 2 Name) (Date of Birth)

4. Names of other authorized persons to be called or may remove the child(children) from care when parents cannot be reached.

\_\_\_\_\_  
(Name) (Cell phone #) (Work phone #) (Relationship)

\_\_\_\_\_  
(Name) (Cell phone #) (Work phone #) (Relationship)

The Provider will allow only persons authorized by parent(s)/legal guardian(s) to remove child (children) from our care. The Provider will require that some form of identification from this person be shown.

## Part II.

### The Creative Kids Studio Contact Information

Address: 49 Winchester Street, Newton, MA 02461  
56 Winchester Street, Newton, MA 02461  
Telephone: (617) 467-4301, (617) 335-0085  
Fax: (617) 916-0382  
E-mail: info@thecreativekidsstudio.com

Hours and Days of Operation: Monday – Friday: 8:00 a.m. to 6:00 p.m.



**Part III.**

**Tuition Information**

Care will be provided for: \_\_\_\_\_  
[child/children’s name(s)]

by the Provider on  M  T  W  TH  F, with the exception of the days specified in the section of this agreement titled “Holidays/Vacations/Other Absences”.

**For the care of infant (less than 18 months):** \_\_\_\_\_  
[child/children’s name(s)]

- 2 days per week (8 a.m. – 6 p.m.) - \$300 per week
- 3 days per week (8 a.m. – 6 p.m.) - \$420 per week
- 5 days per week (8 a.m. – 6 p.m.) - \$595 per week

**For the care of toddler (18 months – 2.9 years):** \_\_\_\_\_  
[child/children’s name(s)]

- 2 days per week (8 a.m. – 6 p.m.) - \$280 per week
- 3 days per week (8 a.m. – 6 p.m.) - \$390 per week
- 5 days per week (8 a.m. – 6 p.m.) - \$550 per week

**For the care of preschool and pre-k (2.9 years and older):** \_\_\_\_\_  
[child/children’s name(s)]

- 2 days per week (8 a.m. – 6 p.m.) - \$270 per week
- 3 days per week (8 a.m. – 6 p.m.) - \$375 per week
- 5 days per week (8 a.m. – 6 p.m.) - \$525 per week

Care will be provided for: \_\_\_\_\_ by the Provider for the amount of \$\_\_\_\_\_per week.

Care will be provided for: \_\_\_\_\_ by the Provider for the amount of \$\_\_\_\_\_per week.

**Early drop off is available from 7:00am – 8:00am for an additional \$15.00 a day**

**Payment Schedule and Additional Fees**

Tuition is due weekly, every Monday or on the first contracted weekday of care by 9:00 am regardless of a child’s absence from the program for any reason. There are no deductions for any absences, holidays, illnesses, or closures due to inclement weather or other situations beyond the center’s control.

Tuition that is not paid on time, will incur a \$20 late fee for each day it is late until paid in full. If a payment is delinquent for one week or more, care may be suspended until the balance is current and your child’s space will not be reserved. A \$20 fee will be charged for a check returned for insufficient funds. If this occurs, the Provider will have the option to refuse any future checks.

\*There may be additional fees associated with special activities



A security deposit of \$500.00 and the last two weeks' payment are due upon signing this Childcare Services Agreement.

- The security deposit guarantees your child's space will be reserved for the entire term of this agreement, through the end of the school year (August 31st). The deposit **will** only be returned if your child remains enrolled through the end of the school year and will not be returned if you withdraw prior. The deposit is returned on the last business day of August, in your child's last year spent at the Provider.
- The last two weeks' payment **will** only be returned in the form of a credit towards tuition in your child's last year of care or when a written notification of withdrawal is given at least 60 days prior, if withdrawing before the end of the school year (August 31st). During the 60 days prior to withdrawal, regular payments must continue to the Provider in order for the two weeks' payment to be credited.

\*5% Sibling discount applies towards oldest child enrolled

### Late Pickup

**For the purpose of this agreement, late pick-up time will be considered anything after the time specified in the section "Hours and Days of Operation".**

**A late fee of \$2 per minute will be charged to parent for any overtime.**

### Part III.

#### Holidays/Vacations/Other Absences

The following is a list of paid holidays, vacations, and absences when the center will be closed:

Professional Development Day	September 1
Labor Day	September 4
Yom Kippur	September 25
Columbus Day	October 9
Veterans Day	November 10
Thanksgiving Day	November 23 - 24
Winter Break	December 25 - January 1
Martin Luther King Jr. Day	January 15
President's Day	February 19
Memorial Day	May 27
Juneteenth	June 19
Independence Day	July 4
Professional Development Day	August 30

#### Inclement Weather

The Provider observes the same emergency closings due to inclement weather, etc., as Newton Public Schools. We try not to close our center once it is in session, but we do consider it, upon the advice of the local police when the roads are becoming worse and driving more hazardous. We understand that many parents are working, but our first concern is that families and staff are able to arrive home safely. We will notify parents via telephone and e-mail regarding any closures due to emergencies or inclement weather.

The Provider does not make up any days cancelled due to emergency closings.



**Illness**

The Provider agrees to notify the parent(s)/legal guardian(s) if the child(children) becomes ill while in the childcare program. The Provider will notify the parent(s)/legal guardian(s) if the child(children) shows any of the following symptoms:

- Runny nose
- Fever
- Any contagious illness
- Sore throat
- Coughing
- Vomiting
- Diarrhea

Child(children) with any of above symptoms will be asked to stay tucked in bed at home.

Children may return when they show no symptoms requiring exclusion, have completed the waiting or observation period given for specific illnesses as listed in the *Health Care Policies and Emergency Procedures Handbook* or have been evaluated by a health care professional and deemed no longer contagious.

**This Childcare Services Agreement is effective \_\_\_\_\_ through August 31, 2024.**

**Part IV.**

This Childcare Services Agreement has been discussed, reviewed, fully understood, and agreed upon by both parties and provides an outline for the care of the child(children) named above.

\_\_\_\_\_  
The Creative Kids Studio, LLC Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent 1/ Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent 2/ Legal Guardian Signature

\_\_\_\_\_  
Date